

NEW IBERIA CITY COURT  
SMALL CLAIMS DIVISION  
ATTENTION!

STATE OF LOUISIANA  
PARISH OF IBERIA  
DOCKET NO. SC \_\_\_\_\_

THIS LAWSUIT IS FILED IN SMALL CLAIMS COURT.

IF YOU LOSE IN SMALL CLAIMS COURT, YOU HAVE NO RIGHT TO APPEAL THE COURT’S DECISION.

YOU MAY HAVE THIS CASE TRANSFERRED TO THE REGULAR CIVIL DOCKET IF YOU WISH. TO DO SO, YOU MUST FILE A WRITTEN NOTICE WITH THE CLERK OF COURT OF SMALL CLAIMS COURT WITHIN 10 DAYS OF RECEIVING THIS SUIT. IF YOU ARE UNSURE OF WHAT TO DO, YOU SHOULD TALK WITH AN ATTORNEY. COURT PERSONNEL CANNOT GIVE LEGAL ADVICE.

STATEMENT OF CLAIM AND CITATION

\_\_\_\_\_  
FULL NAME OF SUING PARTY  
MGR. \_\_\_\_\_

\_\_\_\_\_  
FULL NAME OF PARTY BEING SUED  
SSN: \_\_\_\_\_ DOB: \_\_\_\_\_

\_\_\_\_\_  
STREET ADDRESS OF PLAINTIFF

\_\_\_\_\_  
STREET ADDRESS OF DEFENDANT

\_\_\_\_\_  
CITY, STATE AND ZIP CODE

\_\_\_\_\_  
CITY, STATE AND ZIP CODE

\_\_\_\_\_  
PHONE NUMBER

\_\_\_\_\_  
PHONE NUMBER

\_\_\_\_\_  
E-MAIL ADDRESS

\_\_\_\_\_  
E-MAIL ADDRESS

THE PLAINTIFF CLAIMS THE FOLLOWING FROM THE DEFENDANT:

The petition of \_\_\_\_\_, of the full age of majority, with respect represents that \_\_\_\_\_, also of the full age of majority, is justly and truly indebted unto plaintiff in the full and principal sum of \$ \_\_\_\_\_ **DOLLARS**, for **money owed / open account / back due rent / damages**. Plaintiff avers amicable demand without avail.

**WHEREFORE**, plaintiff prays that the defendant be duly served with a copy of this petition, cited to appear and answer the same, and after due delays and legal proceedings had, there be judgment in favor \_\_\_\_\_ and against defendant, \_\_\_\_\_, in the amount of \$ \_\_\_\_\_ **DOLLARS**, together with legal interest from date of judicial demand until paid, and all costs of these proceedings.

DATE: \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE OF PLAINTIFF

**AFFIDAVIT OF ACCOUNT**

TO \_\_\_\_\_(DEFENDANT)

**IN ACCOUNT WITH**

\_\_\_\_\_(PLAINTIFF)

\*\*\*\*\*

**BALANCE ON ACCOUNT** \$ \_\_\_\_\_

The above and foregoing is a true and correct statement  
of the account as of the date of this Affidavit.

\_\_\_\_\_  
**PLAINTIFF**

SWORN TO AND SUBSCRIBED BEFORE ME, this \_\_\_\_\_  
day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
**NOTARY PUBLIC**

STATEMENT OF CLAIM:

Your Name:	Your Address:	Your Daytime Telephone:	Your Email address:
Name of party you are suing:	Their Address:	Their Daytime Telephone:	Their Email address:
Registered Agents Name (Corporations Only)	Agent's Address:		Agent's Daytime Telephone:
Please write a simple but complete statement of why you are suing. His should include DATES, PLACES, and PERSONS as they relate to your claim and the TOTAL of money you are trying to recover with an ITEMIZATION and EXPLANATION. (LIMIT is \$5,000, excluding interest, court cost, and attorney fees, if an attorney is filing the suit and fees are recoverable.			
Plaintiff/Agent Signature:		Date:	